Academic Senate Minutes

9/27/22 3:00-5:00 PM

Zoom Link: found on agenda
Telephone:
Room E112

NAME	POSITION	PRESENT	ABSENT
Jason Hough	**President**	X	
Kelly Locke	**First Vice President**	X	
Jennifer Moorhouse	**Second Vice President**	X	
Cynthia Ainsworth	**Secretary**	X	
Heather Rodriguez	**Member at Large**	X	
Cheryl O'Donnell	**Past President**	X	
Tammy Boates	Senator	X	
Peter Calvert	Senator	X	
Norma Cuevas	Senator	X	
Lisa Davis	Senator	X	
Parviz Entekhabi	Senator	X	
Laura Fatuzzo	Senator	X	
Brook Foley	Senator	X	
Carol Kimbrough	Senator	X	
Carol King	Senator	X	
Gabriela Lopez	Senator	X	
Sam Pacheco	Senator	X	
Mary Rayappan	Senator	X	
Lesha Rodriguez	Senator	X	
Nancy Schur-Beymer	Senator		X
Lisa Storm	Senator	X	
Trish Sullivan	Senator	X	
Molly Wilson	Senator	X	
Mo Yahdi	Senator	X	

1) **Call to Order and Welcome**
   Meeting called to order at 3:01 by President Dr. Jason Hough

2) **Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.** Senator Lisa Storm shared with Senate that Hartnell received $20K from the Chancellor's office for ZTC programs. No application was required to receive the money.

3) **Action Items**
   a) **Adopt Agenda: September 27, 2022**   **Jason Hough**
      MSC: Davis/Kimbrough to adopt agenda
   b) **Approval of Minutes: September 13, 2022**   **Jason Hough**
      MSC: Storm/Locke to approve minutes
   c) **Approve Peer Evaluators**   **Jason Hough**
      MSC: Kimbrough/Rodriguez to accept revised list

10+1: Curriculum ▪ Degrees & Certificates ▪ Grading Policies ▪ Educational Programs Development ▪ Standards & Policies: Student Preparation & Success ▪ Faculty Roles in Governance Structures ▪ Faculty Roles in Accreditation Processes ▪ Policies for Faculty Professional Development ▪ Program Review Processes ▪ Processes for Institutional Planning and Budget Development ▪ Other Academic & Professional Matters

4) Information Items (15 minutes per)

a) Bylaws updates   **Jason Hough**

The Senate bylaws were last updated May 2014. Jason will contact Senate sub-committees to make changes to those areas of the bylaws covering committees as well as updating handbooks. The committees are as follows: Curriculum (Locke/Wenger); SSEC (Vazquez/Munoz-Meador); DE (Hobson); PPOA (O'Donnell/Beymer); PD (Hough/Rose); FT Faculty Hiring (Stephens/Beymer).

b) ASCCC visit October 11, 2022 3:00-5:00   **Jason Hough**

ASCCC President Ginny May will be speaking at the next Senate meeting to be held at Steinbeck Hall. The entire campus has been invited to gain a better understanding about the Senate's role in 10+1 decisions. Learning activities will be included. President Michael Gutierrez has asked his cabinet to attend as well. Full time faculty can receive flex credit. Part time faculty can receive pay for up to four hours flex time.

c) Post-Secondary Student Success Program (grant)   **Dr. Jay Singh & Michele Peregrine**

Jay and Michelle shared information about a new grant which supports students who have stopped out in their college education. The grant is for 2 years, offers retention and persistence strategies, and aligns with Hartnell's strategic plan. This grant targets students who have stopped out and may not be eligible for other supports. More information will be shared with the Senate as the grant process moves forward.

5) Discussion Items: (15 minutes per item)

a) Guided Pathways Assurances Report   **Mo Yahdi**

Mo presented the GP Assurances report. A discussion of the Phase 1 report followed. This report is an acknowledgment of the assurances for the forthcoming workplan that has yet to be developed. **MSC: Kimbrough/Locke** to support the intent and mandates this addendum includes as it moves forward. A followup discussion about ZTC courses: Lisa inquired if the names listed in the report are aware of their role in ZTC and the Senate's 10+1 role. Mo noted this inquiry.

b) Resolution: SP Grading   **Kelly Locke**

Kelly gave a brief history of the Curriculum Committee's efforts to add "satisfactory progress" as a grade option for non-credit courses in PAWS. Despite the Senate and Board approval of SP grading in 2019, the passing of the resolution by the Curriculum Committee in September 2021, and the inclusion of SP grade option in the catalog, SP grade option is still not available in PAWS.

c) Hybrid Meetings for Senate Sub-Committees   **Jason Hough**

With the new place for hybrid AS meetings in E112, Senate subcommittees (except for DE) will be encouraged to follow the same model and offer hybrid meetings as well.

d) Blind Hiring Process   **Jason Hough**

Jason spoke about blind hiring (to endeavor to reduce committee hiring biases) by hiding ethnicity, age, sex, gender, race from the first round of scoring. The VPHR Dianna Rose has mentioned new software

that can hide targeted areas depending on the open position. A question was raised if there is any data that shows this process is beneficial. Jason indicated that there are plans for brown bag lunches with the VPHR to discuss. More faculty involvement will be solicited in the process.

6) President's Report: **Jason Hough**

Jason reported out the number of senators signed up for Fall Plenary November 3-5. He mentioned the upcoming deadline and to contact him for registration whether in person or online.

7) Announcements (Senators):

8) Adjournment: MSC: Rodriguez/Moorhouse at 4:43